



singlewindow.jk.gov.in

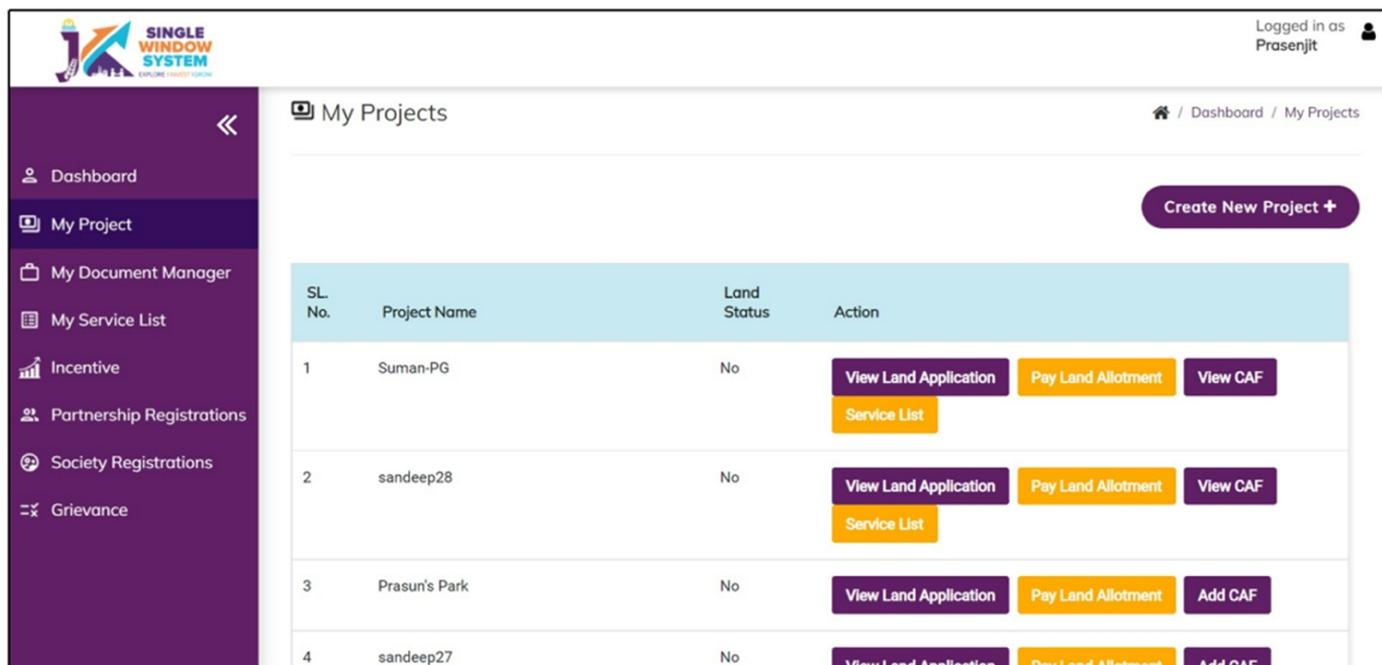
Registration of Contractor under the Inter State Migrant Workmen

Single Window System - J & K

NOTE

Please Create Project before applying for any services

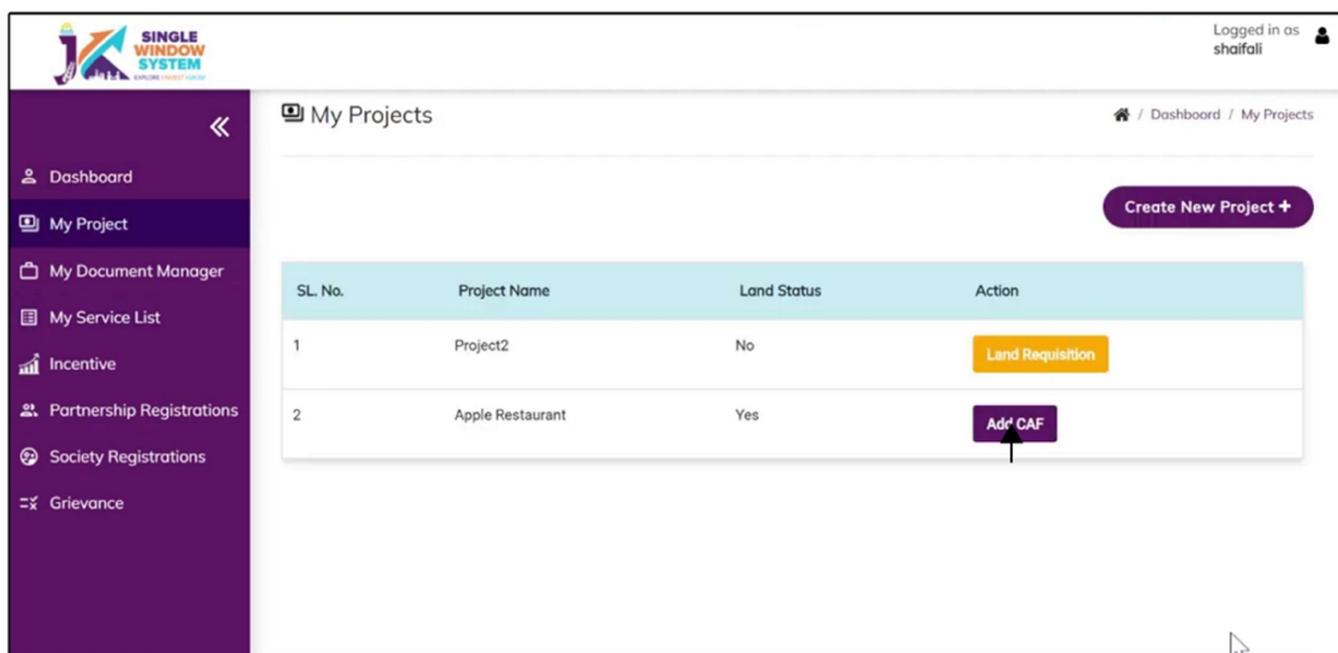
After login into the website, select My Project from the side menu. Then following page will appear. Click on the Create New Project to create your project.



SL. No.	Project Name	Land Status	Action
1	Suman-PG	No	View Land Application, Pay Land Allotment, View CAF, Service List
2	sandeep28	No	View Land Application, Pay Land Allotment, View CAF, Service List
3	Prasun's Park	No	View Land Application, Pay Land Allotment, Add CAF
4	sandeep27	No	View Land Application, Pay Land Allotment, Add CAF

Please Add CAF to Start Applying for Services

After login, select **My Project** from the side menu and click on **Add CAF** action button from the project list. Note: Add CAF button will not come if land requisition payment is incomplete.



SL. No.	Project Name	Land Status	Action
1	Project2	No	Land Requisition
2	Apple Restaurant	Yes	Add CAF

For more details on how to create project and add CAF, visit the following link:
https://singlewindow.jk.gov.in/user_manual

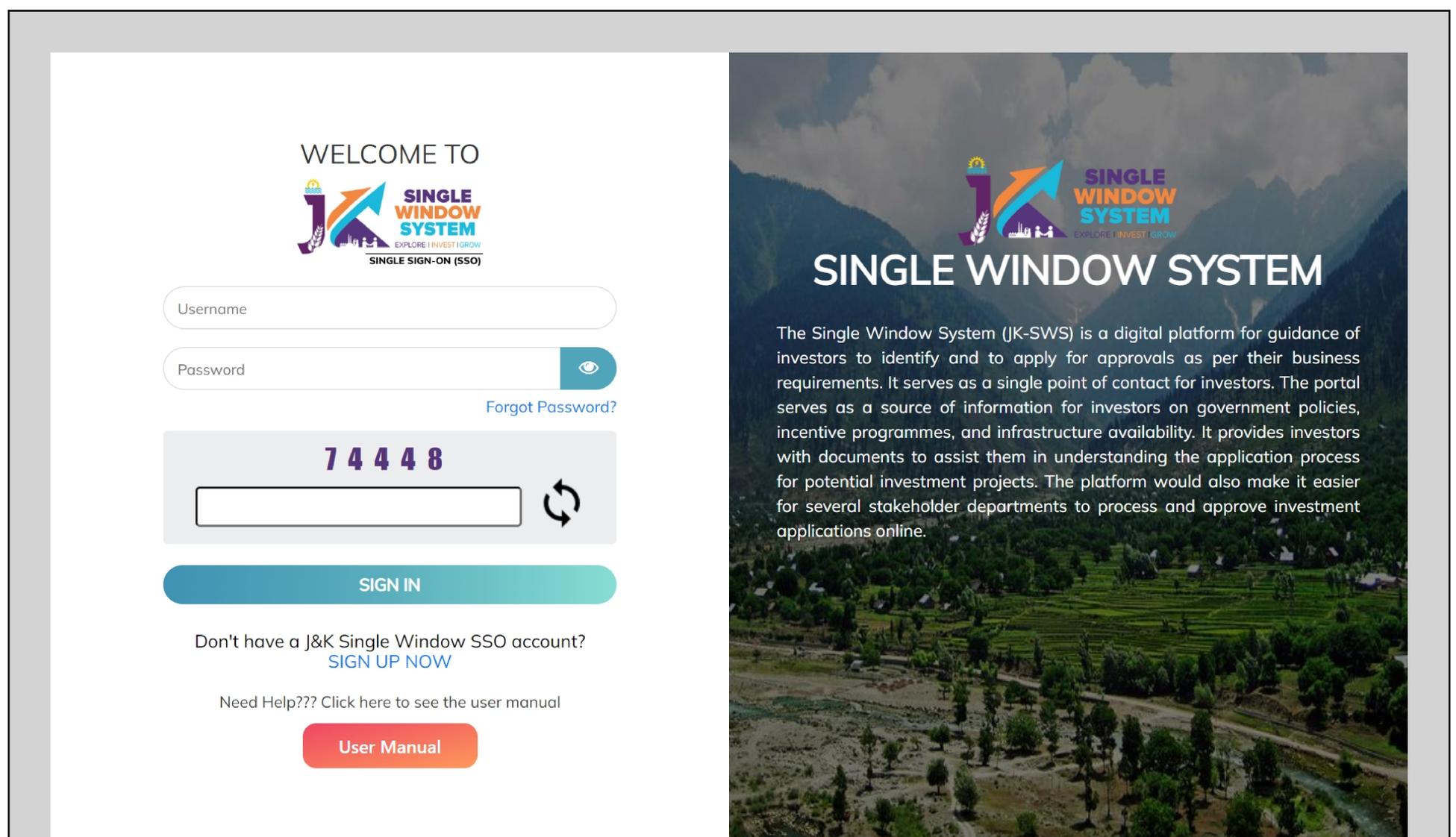
Registration of Contractor under the Inter State Migrant Workmen

Welcome to the user manual for the seamless and essential service of "Registration of Contractor under the Inter State Migrant Workmen" within the Single Window System of Jammu and Kashmir. This manual is your guide to a straightforward and efficient registration process.

Through this user manual, explore the intuitive interface of the Single Window System, where the registration process is designed to be user-friendly, transparent, and in alignment with the regulatory framework.

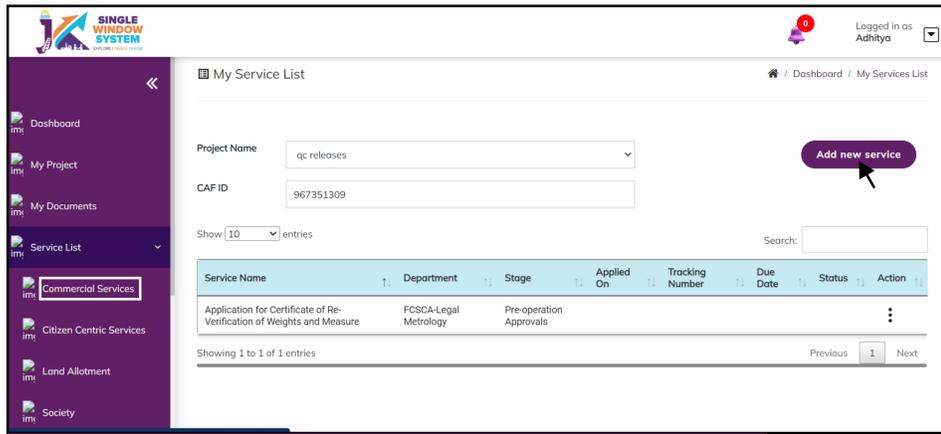
Access the Website: Open your web browser and visit the official website: <https://singlewindow.jk.gov.in/>

Log in using your provided credentials. If you do not have an account yet, you will need to register to avail of our services. For registration assistance, please refer to our registration guide or contact our support team.

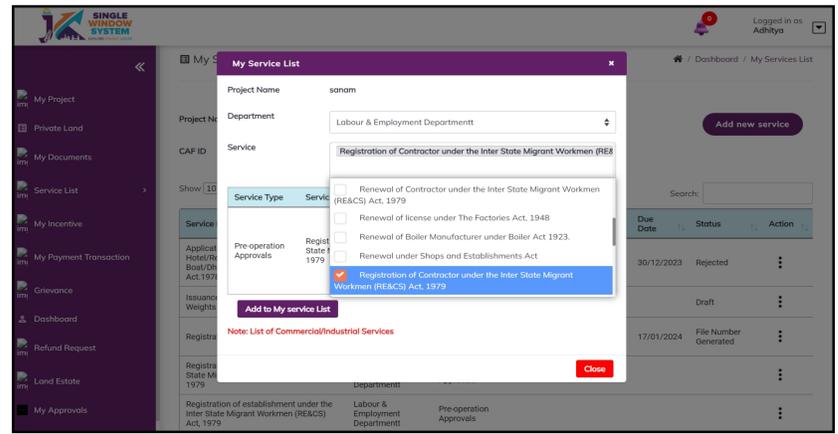


The screenshot displays the login interface of the Single Window System. On the left, there is a white login form with the following elements: a header "WELCOME TO" above the logo; a "Username" input field; a "Password" input field with a toggle for visibility and a "Forgot Password?" link; a CAPTCHA field showing "74448" with a refresh icon; a teal "SIGN IN" button; a link for "Don't have a J&K Single Window SSO account? SIGN UP NOW"; and a link for "Need Help??? Click here to see the user manual" with a red "User Manual" button below it. On the right, a banner features a scenic mountain landscape with the text "SINGLE WINDOW SYSTEM" and a descriptive paragraph: "The Single Window System (JK-SWS) is a digital platform for guidance of investors to identify and to apply for approvals as per their business requirements. It serves as a single point of contact for investors. The portal serves as a source of information for investors on government policies, incentive programmes, and infrastructure availability. It provides investors with documents to assist them in understanding the application process for potential investment projects. The platform would also make it easier for several stakeholder departments to process and approve investment applications online."

Now, the following page will appear.

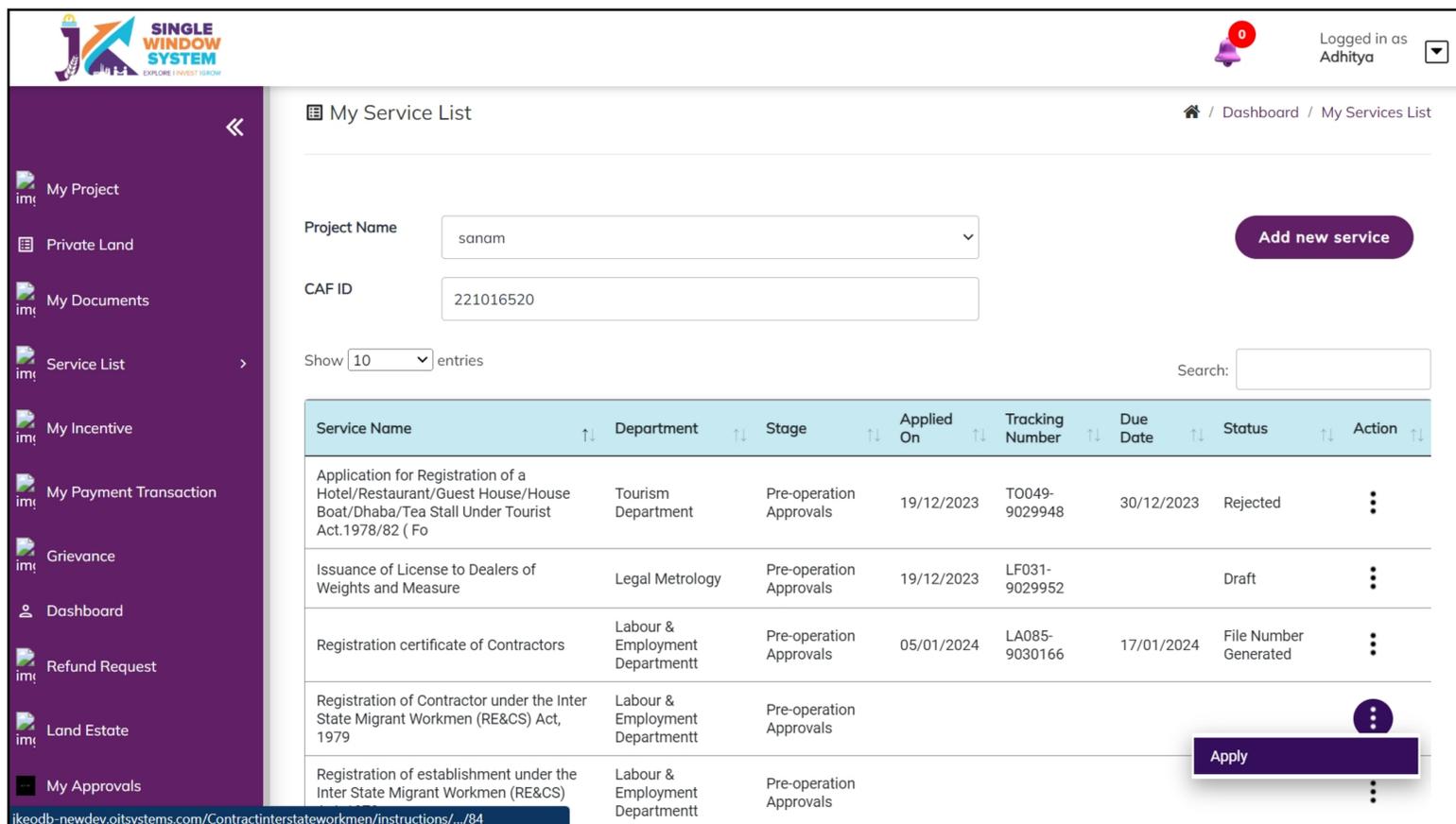


1. Select Service List > Commercial Services from the left side menu and then click on Add New Service.

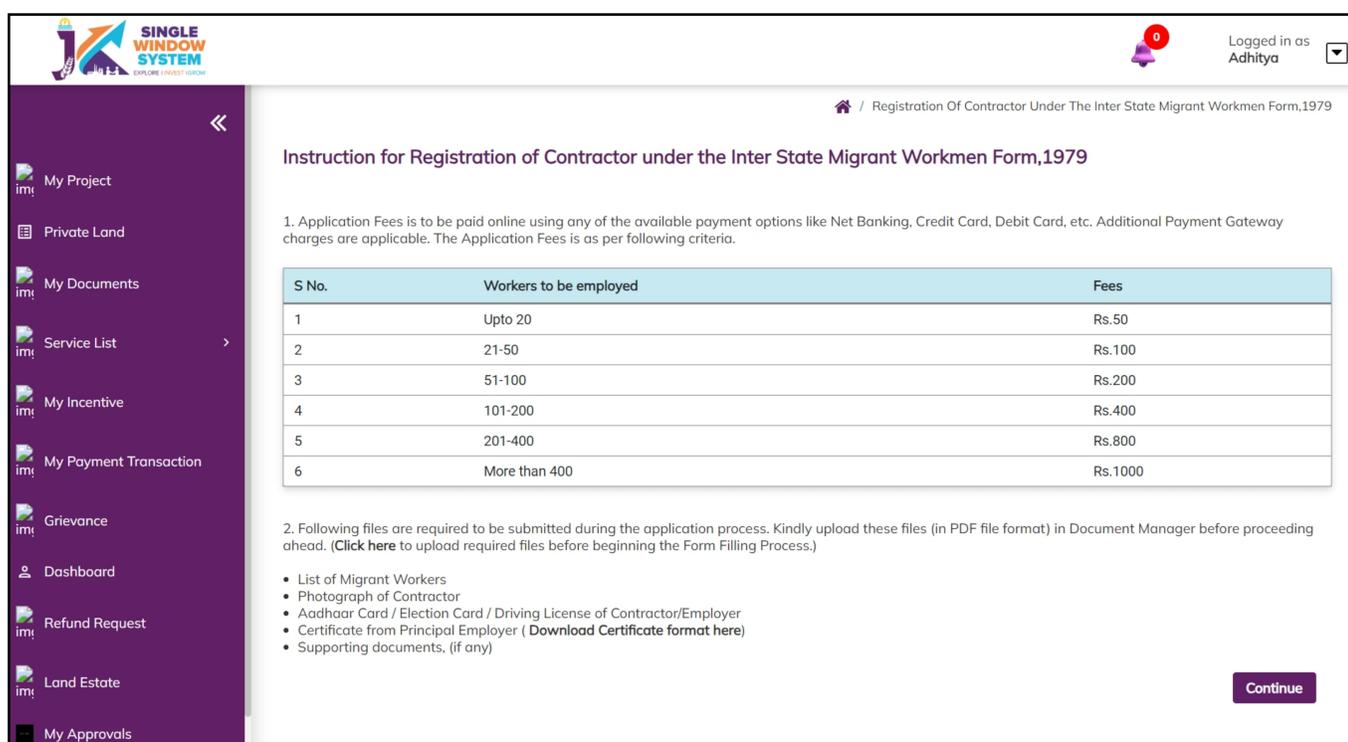


2. Select Labour & Employment Department from Department drop-down list and then select service to add.

After clicking on the 'Add to My service List button'. Now the service will be listed, click 'Apply' as shown in the screenshot below to proceed:



Now the instruction page will appear as shown in the screenshot below. Read the instructions carefully and click on the 'continue' button to proceed.



Now, the following page will appear.

Registration of Contractor under the Inter State Migrant Workmen Form,1979

Home / Services
/ Registration Of Contractor Under The Inter State Migrant Workmen Form,1979

1

Business Detail

2

Review Details

3

Fee

4

Confirmation

Establishment Details

Name of the contractor *

Father's / Husband's Name (in case of individual) *

Postal address of the contractor

Address 1 *

Address 2

City *

District *

Pincode *

Date of Birth(in case of individual)

Establishment Details-

Name of the Contractor: Enter the name of the contractor.

Father's/ Husband's Name (in case of individual): Enter here the Father's or Husband's name in case of individual.

Postal Address of the Establishment-

Address 1: Specify the physical location address of the establishment.

Address 2: Specify the second address, if any, of the establishment.

City: Provide the name of the city where the establishment is located.

District: Choose the appropriate district from the dropdown menu.

Pincode: Enter the postal code or PIN code of the establishment's location.

Date of Birth (In case of Individual): Provide the date of Birth in case of Individual.

— Name and address of the establishment where the migrant workmen are to be employed

Name of establishment *

Address 1 * Address 2

District * City * Pincode *

Type of business, trade, industry, manufacturing or occupation, which is carried on this establishment *

— Name and address of the principal employer of establishment where the migrant workmen are to be employed

Name of the principal employer * Designation *

Address 1 * Address 2

City * District * Pincode *

Name and address of the establishment where the migrant workmen are to be employed-

Name of Establishment: Enter the official name of the establishment where migrant workmen are to be employed.

Address 1: Specify the primary address of the establishment.

Address 2: Provide additional details or specific location information, if applicable.

District: Choose the appropriate district from the dropdown menu.

City: Enter the city where the establishment is located.

Pincode: Input the postal code or PIN code associated with the establishment's location.

Type of Business, Trade, Industry, Manufacturing, or Occupation Carried on in this Establishment: Specify the nature of the business, trade, industry, manufacturing, or occupation conducted in the establishment.

Name and Address of the Principal Employer of the Establishment where Migrant Workmen are to be Employed-

Name of the Principal Employer: Enter the name of the principal employer associated with the establishment.

Designation: Provide the official designation or role of the principal employer.

Address 1: Specify the primary address of the principal employer.

Address 2: Provide additional details or specific location information, if applicable.

City: Enter the city where the principal employer is located.

District: Choose the appropriate district from the dropdown menu.

Pincode: Input the postal code or PIN code associated with the principal employer's location.

Particulars of migrant workmen

Nature of work in which migrant workmen are employed or are to be employed in the establishment *

Nature of work

Proposed date of commencement of employment of migrant workmen under contractor *

dd-mm-yyyy

Proposed date of termination of employment of migrant workmen under contractor *

dd-mm-yyyy

Maximum no. of migrant workman proposed to be employed in the establishment on any date *

Maximum no. of migrant workman

Name and address of agent or manager of the contractor at the work site

Name of agent or manager *

Name of agent or manager

Designation *

Designation

Address 1 *

Address 2

City *

City

District *

----Select District----

Pincode *

Pincode

Whether the contractor was convicted of any offence within the preceding five years. If so, give details (leave blank if not applicable)

Whether there was any order against the contractor revoking or suspending license or forfeiture security deposit in respect of an earlier contract. If so, give details of the order with date (leave blank if not applicable)

Particulars of Migrant Workmen-

Nature of Work in which Migrant Workmen are Employed or are to be Employed in the Establishment: Specify the nature of the work in which migrant workmen are or will be employed in the establishment.

Proposed Date of Commencement of Employment of Migrant Workmen under Contractor: Enter the proposed date for the commencement of employment of migrant workmen under the contractor.

Proposed Date of Termination of Employment of Migrant Workmen under

Contractor: Enter the proposed date for the termination of employment of migrant workmen under the contractor.

Maximum No. of Migrant Workmen Proposed to be Employed in the

Establishment on any Date: Specify the maximum number of migrant workmen proposed to be employed in the establishment on any given date.

Name and Address of Agent or Manager of the Contractor at the Work Site-

Name of Agent or Manager: Enter the name of the agent or manager associated with the contractor at the work site.

Designation: Provide the official designation or role of the agent or manager.

Address 1: Specify the primary address of the agent or manager.

Address 2: Provide additional details or specific location information, if applicable.

City: Enter the city where the agent or manager is located.

District: Choose the appropriate district from the dropdown menu.

Pincode: Input the postal code or PIN code associated with the agent or manager's location.

Whether the Contractor was Convicted of Any Offence within the Preceding

Five Years: Provide details if the contractor was convicted of any offence within the preceding five years; otherwise, leave blank.

Whether There was any Order Against the Contractor Revoking or Suspending

License or Forfeiture Security Deposit in Respect of an Earlier Contract: Provide details if there was any order against the contractor revoking or suspending the license or forfeiture of security deposit in respect of an earlier contract; otherwise, leave blank.

Document

Upload Documents

List of Migrant Workers *

Photograph of Contractor *

Aadhaar Card / Election Card / Driving License of Contractor/Employer *

Certificate from Principal Employer *

Supporting documents, (if any)

[< Back](#) [Continue](#)

Documents :

In the Documents section select the documents from the drop down menu. Select all the documents accordingly. If the document is not in the dropdown then you can add that document in document manager or you can click on "**Upload Documents**" and your document will be then showing under the dropdown menu. After filling all the required fields, read the declaration carefully and tick the checkbox of declaration. Now, click on the **Continue** button to proceed.

Now, you can view all the filled details. To change/modify any details click on the Edit button, else click on the Continue button. Now the payment page will appear. After the successful payment the process is completed.