

Name of Service

Filling of Annual Returns under The Trade Unions Act, 1926

Name of Department

Department of Labour and Employment, GoJK

Policy/Government Order

The Trade Unions Act, 1926

Form Fields:

#	Section	Caption Name	Type of Field	Mandatory (Yes/No)
1.		Annual Return for the Year	Calendar	Yes
2.	Trade Union Details	Name of Union	Alpha/numeric	Yes
3.		Registered Head Office	Alpha/numeric	Yes
4.		City	Alpha	Yes
5.		District	Alpha/Dropdown	Yes
6.		Pin code: *	Numeric	Yes
7.		Contact Number	Numeric	Yes
8.		Number of Certificate of Registration	Alpha/Numeric	Yes
9.		Documents	Bank Statement showing total balance in the bank	Upload Option/ Dropdown
10.	Form D of Trade Unions Act 1926		Upload Option/ Dropdown	Yes
11.	Additional attachment 1		Upload Option/ Dropdown	Yes
12.	Additional attachment 2		Upload Option/ Dropdown	Yes
13.	Additional attachment 3		Upload Option/ Dropdown	Yes
14.	Additional attachment 4		Upload Option/ Dropdown	Yes

Appendix

FORM D

ANNUAL RETURN PRESCRIBED UNDER SEC. 28 OF THE INDIAN TRADE UNIONS ACT, 1926 FOR THE YEAR ENDING ON 31ST [MARCH,]¹ 20.....]

Name of Union.....
 Registered Head Office.....
 Number of certificate of registration.....

Return to be made by the federations of Trade Unions. This return need not be made by federations of Trade Unions.	Number of Unions affiliated at the beginning of year. Number of Unions joining during the year. Number of Unions disaffiliated at the end of year. Number of members on books at the beginning of year. Number of members on books admitted during the year (add) together. Number of members who left during the year.(deduct). Total number of members on books at the end of the year. Males— Females— Number of members contributing to political fund.
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A copy of the rules of the Trade Union, corrected up to the date of despatch of this return, is appended.

Dated the
.....

Secretary.

1. It is apprehended that this should read "31st December" consequent to the amendment of Sec. 28 of the Trade Unions Act, 1926 in which the word "December" was substituted for the word "March" by the Indian Trade Unions (Amendment) Act 38 of 1964. The required amendment does not appear to have been made.

TRADE UNIONS ACT, 1926 FORM D

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Statement of liabilities and assets on
 the day of ...20.....

Liabilities	Rs. P.	Assets	Rs. P.
Amount of general fund		Cash—	
Amount of political fund		In hands of Treasurer	
Loans..... from		In hands of Secretary	
Debts due to		In hands of.....	
Other liabilities (to be specified)		In the.....Bank	
		In the.....Bank	
		Securities as per list below	
		Unpaid subscriptions due	
		Loans to.....	
		Immovable property.....	
		Goods and furniture.....	
		Other assets (to be specified)	
Total liabilities.....		Total Assets	

List of securities

Particulars	Nominal value	Market value at date on which accounts have been made up	In hands of
			<i>Treasurer.</i>

General Fund Account

Income	Rs. P.	Expenditure	Rs. P.
Balance at the beginning of the year		Salaries, allowances and expenses of officers.	
Contributions from members as.....per member.		Salaries, allowances and expenses of establishment.	
Donations		Auditor's fees.....	
Sale of periodicals, rules, etc.		Legal expenses.....	
Interest of investments		Expenses in conducting trade disputes.	
Income from miscellaneous sources (to be specified).		Compensation paid to members for loss arising out of trade disputes	
		Funeral, old age, sickness, unemployment benefits, etc.	
		Educational, social and religious benefits.	
		Cost of publishing periodicals,	
		Rent, rate and taxes.	
		Stationery, printing and postage.	
		Expenses incurred under Sec. 15 (j) of the Indian Trade Unions Act, 1926 (to be specified),	
		Other expenses (to be specified).	
Total		Balance at the end of year.	
		Total	

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FORM D

CENTRAL TRADE UNION REGULATIONS, 1938

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Political Fund Account

Income	Rs. P.	Expenditure	Rs. P.
Balance at the beginning of year		Payments made on objects specified in Sec. 16 (2) of the Indian Trade Unions Act, 1926 (to be specified).	
Contributions from members as.....per member.		Expenses of managements (to be specified).	
		Balance at the end of year.	
Total		Total	

Treasurer.

Auditor's Declaration

The undersigned having had access to all the books and accounts of the Trade Union and having examined the foregoing statements and verified the same as found to be correct, duly vouched and in accordance with the law subject to the remarks, if any, appended thereto.

.....
 Auditor.

The following changes of officers have been made during the year.....

Officers Relinquishing Office

Name	Office	Date of relinquishing office

Officers Appointed

Name	Age	Office	Address	Occupation	Date of appointment

.....
 Secretary.