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Government of Jammu and Kashmir
Office of the Controller Legal Metrology Department, J&K

SDA Colony, Bemina Srinagar/Transport Nagar, Narwal, Jammu.

Subject: - Implementation of Ease of Doing Business (EoDB) Reforms under Business Reform Action Plan (BRAP) in the Union Territory of Jammu & Kashmir.

Circular No. 03 LMDJ of 2022

Dated 24. 03.2022

In order to ensure successful compliance of business recommendations listed under BRAP- 2021 & 2022, circulated by Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Government of India and with a view to create an investor friendly environment in the Union Territory of Jammu and Kashmir, the Registration certificates/ Licenses, Returns, fee payments made by the applicants etc under Legal Metrology Laws shall be in '**Online Mode only**' and no offline submission/processing of application shall be entertained. For implementing cumulative action plan through **Minimising Regulatory Compliance Burden (MRCB) for Ease of Doing Business (EoDB) with G2B interface and Ease of Living with G2C interface**, the Legal Metrology Department mandates to provide services forming **Annexure-"A"** to this circular in Online Mode Only and accordingly following instructions are hereby notified for effective implementation which will streamline the existing regulatory structures and create an Investor – friendly environment across Jammu & Kashmir: -

- i. Each draft business regulation of the department shall be put up in public domain online for a period not less than 30 days to invite public comments/ feedback on the same, prior to enactment.
- ii. Suggestions/feedback received and departmental disposal of the same shall also be published online along with the information as to how the feedback has been addressed in the final regulation.
- iii. Any new addition/change in any regulation/service/permission automated through departmental portal & single window portal shall be updated in "**Online Wizard System**" within 30 days.




- iv. Legal basis, necessity, and business-friendly aspect of each draft business regulation shall be published online.
- v. Real Time MIS dashboard of all e-services of the department shall be activated for better transparency and successful compliance.
- vi. Industrial/Investor query received on the departmental portal & single window portal shall be addressed /resolved within 7 working days by concerned authority and in case of any observation pertains to any policy issue, the same shall be redressed within 15 days of receipt.
- vii. All the Inspections shall be carried out as per defined checklist and procedure, with prior intimation to the concerned establishment.
- viii. All the surprise inspections and inspections based on complaints shall be conducted with a prior permission of the Head of Department.
- ix. Inspection report shall be uploaded on the Single Window/Department portal within two days of date of inspection and records about the same shall be maintained on the portal.
- x. Applicant would receive stage wise notification and would finally download the licenses/certificates from respective login on departmental portal & single window portal
- xi. Weekly MIS check and Grievance Review meeting shall be done under the Chairmanship of Administrative Secretary or designated officer in the Department.
- xii. Concerned official will verify documents and raise objections/queries within 7 days from the date of application
- xiii. Auto Escalation to the next level of approving authority up to the HoD level, if deviated, from the timelines mandated for the service under PSGA or relevant Law.
- xiv. Third party verification shall be enabled to ensure the authenticity of the approval or registration certificate.
- xv. MIS dashboard of service and Grievance/Query Management shall be made available in the public domain of Departmental Portal & Single Window System



with Mean and Median mode in the Single Window-Unified format and department shall ensure hassle-free service within mandated timelines, system shall be modified to capture stage wise status until resolution. The Dashboard will highlight the last updated date and it would be regularly updated (daily/weekly/fortnightly/monthly). The dashboard would have the legacy data from 1st January 2021 onwards.

xvi. Help line number shall be provided online for Facilitation/Query Resolution.



Sd/=
Majid K. A. Drabu, (JKAS)
Controller
Legal Metrology Department
J&K

LM/C-Enf./85/2017

Dated: 24.03.2022

Copy to:

1. Commissioner/Secretary to Govt., FCS&CA for kind information.
2. Director Planning, Industries and Commerce Department for information.
3. Nodal Officer, BRAP/EODB, Department of FCS&CA.
4. Pvt. Secretary to Principal Secretary to Govt., Industries and Commerce Department for kind information of the Principal Secretary.
5. Sh. Yasir Mughal, Senior Consultant, EoDB, J&K for information.


24.03.2021
Staff Officer(J) to Controller
Legal Metrology Department,
J&K, Jammu. 

Annexure –“A” to Circular No. LMDJ of 2022 Dated 24.03.2022

S.No.	Name of Service	Governing Act
1.	Registration/Renewal of Manufacturer's License of Weights and Measures	The Jammu and Kashmir Standards of Weights and Measures Enforcement, Rules, 2009
2.	Registration/Renewal of Dealer's License of Weights and Measures	The Jammu and Kashmir Standards of Weights and Measures Enforcement, Rules, 2009
3.	Registration/Renewal of Repairer's License of Weights and Measures	The Jammu and Kashmir Standards of Weights and Measures Enforcement, Rules, 2009
4.	Registration of Packer/Importer of Packaged Commodities	LEGAL METROLOGY (PACKAGE COMMODITIES) RULES, 2011
5.	Certificate of Verification/ Re-verification of Weights and Measures	The Jammu and Kashmir Standards of Weights and Measures Enforcement, Rules, 2009

24.03.2022
Staff Officer(J) to Controller
Legal Metrology Department,
J&K, Jammu. *24/3/22*