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**Government of Jammu & Kashmir**  
**DIRECTORATE OF INDUSTRIES AND COMMERCE KASHMIR**  
Sanat Ghar, Qamerwari Road (Behind Bemina Woolen Mills) Srinagar-190018

General Manager,  
District Industries Centres-[ALL]

**URGENT**

No. DI&C/PS/K/2024/340-52

Dated: 07.09.2024

**Subject: Meeting of Divisional Level Appraisal Committee-Project Appraisal and Evaluation reg.;**

Sir./Madam,

Kind attention is invited towards this Directorate's letter No. DI&C/PS/K/2024/315-26 dated 23.08.2024 (Copy enclosed), on the subject, in furtherance whereof all the applications received on the portal, including the appraised applications during the previous spell but not considered for allotment, were reverted from the respective DICs to the applicants for revision of their DPRs, if so required, along with their preferences for Industrial Estates advising them to resubmit the same by or before 6<sup>th</sup> September, 2024.

The present position of the applications reverted and those received back from applicants including fresh applications received upto 6th September, 2024 is as under:

District	No. of Applications to be Returned as per SICOP on 27-08-2024	No. of Applications Returned as per DIC on 27-08-2024	Applications Resubmitted								Applications yet to be re-submitted	Fresh Applications received since 27-08-2024
			till 30-08-2024	on 31-08-2024	on 02-09-2024	on 03-09-2024	on 04-09-2024	on 05-09-2024	on 06-09-2024	TOTAL		
Anantnag	762	754	18	5	7	32	34	75	36	207	555	55
Bandipora	123	123	2	3	1	1	10	4	2	23	97	1
Baramulla	326	326	6	5	31	1	9	10	13	75	251	4
Budgam	321	321	38	20	37	15	2	13	6	131	194	46
Ganderbal	475	470	5	8	3	2	26	27	8	79	397	8
Kulgam	147	108	45	2	6	1	0	14	5	73	71	10
Kupwara	93	93	8	12	4	11	6	1	1	43	49	2
Puiwama	993	993	54	12	45	13	31	67	36	258	739	31
Shopian	349	349	50	11	26	15	8	14	24	148	200	13
Srinagar	593	593	52	11	27	10	22	34	30	186	395	18
<b>TOTAL</b>	<b>4182</b>	<b>4130*</b>	<b>278</b>	<b>89</b>	<b>187</b>	<b>101</b>	<b>148</b>	<b>259</b>	<b>161</b>	<b>1223</b>	<b>2948**</b>	<b>188***</b>

\*Out of these applications, 08 have been cancelled, 42 had resubmitted on the same day and 2 filed fresh applications.

\*\*Out of these applications, 2 applications have been mistakenly forwarded to Directorate instead of applicants for Clarification. Further, 09 applications have not been returned to the applicants for clarification.

\*\*\*Data fetched from JKSW based on the Fee submission date of the Land Application

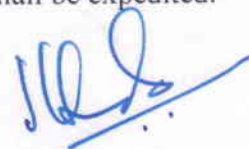
As can be seen, only **1223** applications i.e., **29%** have been reverted back and main reason for such a low response has been due to:

1. difficulty faced by the applicants in getting the **OTPs** generated from their User IDs, due to some technical issue which has been resolved now.
2. difficulty being faced by applicants in getting their DPRs revised within such a short span of time i.e., from 27<sup>th</sup> August 2024 to 6<sup>th</sup> September, 2024.

Considering the above and the representations received in this regard, as also the requests made by the Industrial Associations, apart from the telephonic calls made by the applicants, it has been found feasible to allow the applicants (to whom the applications have been reverted) or the new applicants (who may intend to file fresh applications), to submit the reverted/fresh applications within two weeks i.e., by or before **21<sup>st</sup> September, 2024 (EoD)**.

You are impressed upon to provide all kind of facilitation to the applicants during the period informing them that no further extension in the timeline shall be granted.

I may inform that the progress in this regard is being monitored on regular basis and the re-submitted applications are being downloaded for printing at the Directorate level to avoid delay, considering that most of the staff in the DICs has been deployed by the District Election Officer(s) in the election related work and that DICs don't have adequate wherewithal, with the expectation that the process of appraisals by DICs shall be expedited.



( Khalid Majeed )JKAS  
**Director, Industries and Commerce, Kashmir**

Copy to the:

1. Managing Director J&K SIDCO/SICOP for information and with the request to kindly take note of the above and pass instructions to the concerned to provide the Dump Data as would stand on **21<sup>st</sup> September, 2024 midnight**.
2. Private Secretary to Commissioner/Secretary to the Government Industries and Commerce Department J&K for information of the Administrative Secretary.
3. Project Manager (IT Wing) J&K SICOP for information and with the advice to update the Flash Message on the Single Window Portal, displaying last date of submission of Revised DPRs, if any, (from the applicants to whom applications have been reverted) as **21<sup>st</sup> September, 2024 (EoD)**.



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General Manager,  
District Industries Centres-[ALL]

No. DI&C/PS/K/2024/315-26

Dated: 23.08.2024

**Subject: Meeting of Divisional Level Appraisal Committee-Project Appraisal and Evaluation reg.;**

Sir,/Madam,

You are aware that J&K Land Allotment Policy has been recently amended, which, among other things envisages as under:

*“After each allotment process, the merit list of all eligible applicants will be prepared afresh. Applicants may revise their application prior to start of next allotment process.”*

Pursuant to this, the matter regarding the procedure to be followed before conducting second spell of appraisal of the applications received on the singlewindow.jk.gov.in portal for allocation of industrial land was placed before the 12<sup>th</sup> High level land Allotment Committee (HLLAC) Kashmir, held under the Chairpersonship of the Commissioner/Secretary to the Government Industries & Commerce Department J&K, on 8.8.2024, as Agenda Item No. 2 and after due deliberations in the meeting various decisions were taken on the said agenda item relevant extract whereof is forming **Annexure** to this letter.

Considering the application of Model Code of Conduct, the meeting of the HLLAC for finalizing the land allotment cannot be held. However, the pre-allotment process including consolidation of the details of the pending applications, reverting of the applications back to the applicants in furtherance of the decision taken and appraisal of the applications will have to be completed before the of Model Code of Conduct comes to an



end, so that immediately thereafter the matter shall be placed before the HLLAC for its consideration.

In furtherance of the decision taken, all the applications; those appraised during the previous spell but not considered for allotment and the un-appraised applications received upto **27<sup>th</sup> August, 2024 (EoD)**, shall have to be mandatorily reverted from the portal to the applicants, informing them that they may revise these applications including DPRs, if so required, along with their preferences for Industrial Estates, by or before **6<sup>th</sup> September, 2024**, with reference to which date the Managing Director J&K SIDCO/SICOP shall be separately requested to provide the Dump Data as would stand on **6<sup>th</sup> September, 2024 midnight**. The applicants need to be informed that the application has been returned and accordingly, following message may be sent to them, which is only indicative:

*“The Application for the land allotment submitted by you on the portal has been returned for revision, if so desired keeping in view the HLLAC decisions taken from time, more specifically in the recently held meeting and the Land Allotment Policy recently amended (available on the official website of the Industries & Commerce Department). The revised proposal can be uploaded on the portal, and the revised applications should be resubmitted within 10 days from the date of return of application. If the revised application is not received within this time, the previously submitted application will be considered for appraisal. Those who are not intending to revise the DPR shall resubmit the application as it is and same shall be considered for Appraisal”.*

The appraisal of the applications so received after re-submission on the [singlewindow.jk.gov.in](http://singlewindow.jk.gov.in) portal, by or before **6<sup>th</sup> September, 2024**, including those applications which would be reverted on **27<sup>th</sup> August, 2024** but may not be returned due to any reason, shall be conducted and concluded as far as possible, within next **20 Days**, during which the General Managers of DICs, as Member Secretaries of the Divisional Level Appraisal Committee (DLAC), shall prepare the Agenda Notes (in tranches) and the meetings of DLACs would be convened simultaneously, to ensure that the conduct of appraisals by the DLAC is concluded by **25<sup>th</sup> September, 2024**.

To recapitulate, following steps are required to be taken at DIC level:

1. Consolidating the number of applications pending at whatever level.



2. Having a consolidated list of these pending applications, containing all the details like, Name of the Unit, Investment, Employment etc.
3. Reverting the applications as per the decision taken in the recently held HLLAC Meeting.
4. Consolidating the details vis-à-vis applications returned and those not returned back within by the stipulated date, and
5. Preparation of the Agenda Notes at the DIC level for the DLAC.

The first crucial aspect out of the aforesaid activities is reverting of all the applications mandatorily by **27<sup>th</sup> August, 2024 (EoD)**. It is imperative that the appraisal takes place uniformly across all the Districts of Kashmir Division, for which an indicative framework shall be formulated at the Directorate level and forwarded before **6<sup>th</sup> September, 2024**, for guidance of the DICs, so that Agendas are prepared after keeping the same in view.

Matter be treated as **Most Urgent** and, accordingly, if need be, the Functional Manager/Project Manager dealing with the portal be provided all assistance by way of deputing sufficient staff for which an order be issued , with a copy to this Directorate.

**Encl: A/a**



( Khalid Majeed )JKAS  
**Director, Industries and Commerce, Kashmir**

Copy to the:

1. Managing Director J&K SIDCO/SICOP for information and with the request to **return all the applications which formed part of the Merit List but were not considered for allotment, to the respective General Managers by or before 26<sup>th</sup> of August, 2024.** The applications in respect of which allotment was made and later cancelled due to any reason may not be returned.
2. Private Secretary to Commissioner/Secretary to the Government Industries and Commerce Department J&K for information of the Administrative Secretary.



Agenda Item No

2:

Reverting all the applications received till date on the portal, including those which formed part of Merit List adopted for making allotments with reference to 21.10.2021 as the cut-off date and allied issues

The Committee was informed that Jammu & Kashmir Industrial Land Allotment Policy, 2021 has been recently amended, with the approval of the Administrative Council, and Clause 7.5 of the policy ibid reads as under:

*"After each allotment process, the merit list of all eligible applicants will be prepared afresh. Applicants may revise their application prior to start of next allotment process".*

It was further informed that during the first spell of allotment process, which concluded during the course of 2022, land was allotted in favour of 1226 applicants, leaving 1650 applicants in whose favour land could not be allotted due to its non-availability, notwithstanding these application forms having been appraised and that since then, a number of applications have been received and presently the total number of applications to be considered for allotment is 5085 as on 31<sup>st</sup> July, 2024.

It was further informed that the Managing Director, J&K SIDCO/SICOP has already been requested to update the Land bank by way of inclusion of the land patches that have been transferred to Industries & Commerce Department, recently. A list of 38 land patches has been forwarded to him after ascertaining that the same have not been uploaded till date, which would necessitate reverting the applications, already filed on the portal, to the applicants for revising the DPRs, if they so desire, along with the preferences for Industrial Estates which will be in the interest of fairness and to ensure that the allotment process is transparent and provides a level playing field.

It was suggested that 10 days time from the date of return of the applications may be given to the applicants to revise their DPRs or after their preferences and that after expiry of the stipulated period, the portal shall be temporarily suspended from



12 Midnight on the cut-off date, with reference to which the Managing Director, J&K SIDCO/SICOP shall be requested to provide the Dump Data containing all the details, which shall be referred to while making appraisals. The applications that are not revised may be appraised accordingly.

It was brought to the notice of the Chair that with a view to enabling the intending entrepreneurs to apply on portal, there is a need to give wide publicity as mandated under Clause 7.2 of the amended Jammu & Kashmir Industrial Land Allotment Policy, 2021, both through print and electronic media as well as through other means.

The Chairman brought to the notice of the Committee that the steps being suggested are not something novel but are being followed as a matter of principle to comply with the provisions laid down in the policy *ibid.* Accordingly, in principle agreement was given to the following:

1. To ensure wide publicity among the stakeholders
2. To revert the applications on the portal to the applicants and inform them that they may revise these applications including DPRs, if so, required, along with their preferences for Industrial Estates by or before date and time to be mentioned by the Directorate of Industries & Commerce Kashmir in the e-mail communication addressed to them.
3. That Managing Director, J&K SIDCO/SICOP shall provide the Dump Data as it would stand on 12 Midnight of cut-off date (to be conveyed to him by Director, Industries & Commerce Kashmir) for facilitating error free appraisals.

On being informed about the decision already taken in one of the HLAAC, during the previous spell of the land allotment process, that the applications where the premium was not deposited were rejected, and not taken up by DILAC for appraisal, the Chair reiterated that the same principle shall be followed this time as well.